

PRESIDENTS' COUNCIL MINUTES

October 12, 2010

CC 126 • 3-4:30 p.m.

PC Members	Attendance	Guests/Presenters:	Attendance
Joanne Truesdell (President)	X		
Bob DelGatto (FTF Pres)	X		
Adam Hall (FTF Elect)	Absent		
Rosemary Teetor (PTF Pres)	X		
Dean Walch (Clsfd Pres)	X		
Alyssa Fava (ASG Pres)	X		
Bill Briare (Exempt Pres)	X		
Steffen Moller (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	X		
Marsha Edwards (Dean of HR)	X		
Janet Paulson (PIO)	X	Recorder, Debbie Jenkins	X

Institutional Activities

IA 5: Align and implement coordinated strategic planning and budgeting processes through clarifying decision-making processes and strengthening communication networks.

Presidents' Council reviewed the planning template and made suggestions.

We need more student feedback on how we are doing in getting students involved to solve problems, make decisions and resolve conflicts.

- President Truesdell will meet with ASG (once or twice) each term to see how we are doing.
- Communication of values, goals and activities: Are our decision making processes and communication networks working?
- Once completed the information will be posted.

Next Steps:

Debbie Jenkins will schedule meetings with ASG and President Truesdell through Alyssa Fava.

Board Policy Review

Peggy Holstedt of the Oregon School Board Association will be presenting a work plan for review of board policy (process and timelines) and administrative regulations at the Clackamas Community College (CCC) Board of Education meeting on October 13, 2010.

- Who initiates review and changes to *Board Policy* at CCC? CCC Board of Education state and federal law.
- Review of CCC Board Policy: Policy Review Committee (PRC) will consist of CCC Board of Education members, executive team, deans and staff as needed.
- Board Policy needing approval from Presidents' Council will follow these steps:
 - 1) Presidents' Council for a first reading;
 - 2) College Council for 1st reading then back again for action/approval;
 - 3) Presidents' Council for action/approval;
 - 4) CCC Board of Education for 1st reading and back again for final action/approval.
- Generally *administrative regulations* will follow steps 1-3 then move on to the CCC Board of Education as an information item. A few administrative regulations may need to go to the board for approval.

Next Steps:

The Policy Review Committee will begin meeting on November 10th then continue to meet the second Wednesday of each month.

Capital Updates

Internal Capital Planning Team Members: Shelly Parini, Steffen Moller, Bill Briare, Kirk Pearson, Bob Cochran, Cynthia Risan and Matthew Altman.

- [Attachment #1]: On Monday, October 18th, this team will meet to plan a three week outreach process to internal constituents, divisions, groups, chairs, and other special groups to begin reporting out on the assessment process, findings and testing key messages that came from the Davis, Hibbitts & Midghall Inc. (DHM) survey results.
- The capital planning exercise is designed to be strategic and address both short and long-term needs. Meetings will take place in a workshop style format to gather feedback and will be kept to 30 minutes in duration, provide similar messaging, and assemble themes and core needs.
- The Internal Capital Planning Team will be compiling input regarding capital needs for expansion, campus improvement and equipment. They will be encouraging people to look 10 years out for anticipated needs. A fact sheet will be shared.
- Future workshops will involve further analysis of compiled information along with the goal to discover what might be missing. Compiled information will be presented to Presidents' Council members on by November 9th and members of the CCC Board of Education on November 10th.
- This is a very ambitious timeline!
- If the CCC Board of Education decides to ask for bond support; these are a few of the reasons:
 - The need to update and modernize old facilities and technology infrastructure.
 - Provide maintenance to aging facilities that need repair.
 - The need to provide necessary updates and modernize equipment.
 - Invest in technology to improve distance learning opportunities.

Next Steps / The Internal Capital Planning Team will:

- Keep Presidents' Council updated with mini-reports.
- Report out to CCC Board of Education members on November 10th.

College Council – Steffen Moller

- October 15: Next College Council meeting.
- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

Association Reports

Associated Student Government (ASG) / Alyssa Fava:

- Oregon Community College Student Association (OCCSA) Update: Mindy Brown and Alyssa Fava traveled to Treasure Valley Community College to meet with other community colleges and discuss student issues, voter registration campaigns, as well as voter education campaigns.
 - Voter Education Goal: 1,000 students
 - Alyssa has been elected the OCCSA Board Chair!
- Voter Registration Update: 146 voter registration cards were collected!
- October 13 / 1-2:00 p.m.: ASG Ivy Pull outside Niemeyer.
- October 14 / 12-1:00 p.m.: Poker Walk at the CCC track.
- October 14 / 12-1:00 p.m.: Candidates Bill Kennemer and Alice Norris will be debating in the Community Center.
- October 15 / 12-2:00 p.m.: Flag Football at the 213 fields.
- October 19-20 / 10-3:00 p.m.: CCC Blood Drive located in Gregory Forum.
- October 21 / 12-1:00 p.m.: Ultimate Frisbee.
- October 27-28 / 12-1:00 p.m.: Buzz with the Prez in CC 126 on Wednesday and the Fireside Lounge on Thursday.
- October 27-29 / 8-5:00 p.m.: Costume contest in ASG office (CC 152)
- Classified Barbecue Gift: \$1,000 – ASG sends a BIG THANK YOU to ACE!
- 150 textbook and Childcare grant applications were submitted and awarded 40 students. ASG is working hard to try to figure out a way to award more grants. The highest textbook grant award was \$80.
- House District 18 Candidates: Alyssa is working to get Rodney Orr and Vic Gilliam to visit our campus for a debate.

Classified / Dean Walch:

Dean Walch expressed, on behalf of the Classified Association, their sincere appreciation for the ASG barbecue for Classified staff. They enjoyed it so much they want a repeat over the holiday season. They claim right of first refusal!

PT Faculty / Rosemary Teetor:

- The application process for professional development and health insurance reimbursements are in process.
- Plans are in the works to use stipends to get part time faculty in and trained during In-Service week.
- NEA Academy: OEA representatives can use professional development funds for this training.
- Professional Development: Matthew Altman and Rosemary have been discussing and researching what would need to happen to form a state-wide adjunct professional development organization with online content which could be transcribed for continuing education credits. NEA offers continuing education up to and including a masters degree, which might be a way to start the process.

FT Faculty / Bob DelGatto:

- Signs that the economy may be picking up: Receiving many calls from employers. At this time, there are more jobs available than we have students to fill them. It is very encouraging! Will be having a conversation with an employer tomorrow who is looking to hire 106 people right away.
- Companies are beginning to see advantages in bringing their manufacturing jobs back home (U.S.A.)!

Exempt / Bill Briare:

November 17th: Busy working with faculty members, the CCC Foundation and the Presidents' Office planning the Classified Appreciation Dessert.

Around the Table Updates

October 20 at noon in the McLoughlin Theatre: Frances Richey reading, "Voices of the Guard".

October 21 at the Abernethy Center in Oregon City: Shelly Parini invited everyone to attend the final formal benefit event, Stars, Stripes and Stories, for the Military Families Scholarship Endowment from 5:30-7:30 p.m. This is both a fund and friend raiser, featuring the poetry of Frances Richey as well as other moving stories and tributes.

For more information, please contact Vicki Smith, CCC Foundation, at ext. 3128 or vickis@clackamas.edu.

Streetcars for the Portland Streetcar line will be built in Clackamas County by Oregon Iron Works. This will create more than 100 local jobs.

The Clackamas Community College (CCC) Facebook page now has 774 fans.

Mark Your Calendars - Upcoming Events:

November 17, 2010: Classified Appreciation Dessert

- Daytime staff celebration - 2-3:30 pm in Gregory Forum A, B & C.
- Nighttime staff celebration - 11:30 p.m. – 1:30 a.m. in Gregory Forum C.

Monday, December 6, 2010: All Staff and Retiree Cookie Reception, 1:30 – 2:30 p.m. in GF A, B, C

December 9, 2010: All Staff Recognition

- Daytime staff event - 12-1:30 pm in Niemeyer/Osterman Theatre
- A light lunch will be served in the Niemeyer Lobby following the recognition event
- Nighttime staff event - 8:30-10:00 pm in Gregory Forum 108-A
- Dinner will be served.

May 18, 2011: Spring Retiree Reception, 2-3:00 p.m. GF A, B & C

President's Report

President Truesdell attended the Oregon Presidents' Council meeting in Newport, Oregon on October 7-8th.

Discussion items included:

- Growth management component of the distribution formula: Oregon presidents now have a mathematical equation that can consider both tremendous growth in FTE in the system and also consider the rapid decline of resources in the system. Currently, as we are experiencing both scenarios the formula has been redrafted and The Oregon State Board of Education (OSBE) is going to have a work session at the end of the month on the mechanics of the current distribution formula and the possible changes that the commissioner will recommend.
- Legislative Fiscal Office: The current community college support fund for this biennium approved by the legislature was \$450m; however, due to the economy we are only scheduled to receive \$417m. We will know more following the November 19th forecast.
- August 2010 - Governance: Interim committee devoted to governance issues came forward with a proposal, now being drafted in bill form, to create a new board of higher education that would include community colleges. This bill being drafted will fold community colleges in with universities being governed by this new board. Legislators are very supportive of this new policy but have not solicited input from OCCA.

- President Truesdell has been appointed by Suzy Johnston, Chair of the OCCA Board, to be on a governance committee.

[Attachment #2]: President Truesdell asked everyone to review the OUS Governance Proposal.

November 19th: The next economic forecast. Upcoming forecast dates are late February and then May 2011.

Fireside Chat Questions:

- Administrative hiring: We have not added any administrative FTE. We have vacant positions that we did not fill and re-allocated those funds to different administrative staff positions. We originally had 32 budgeted positions. We are not going over that number in the general fund. The CIO position and Dean of Business Services are re-opened. In January we will begin recruitment for the Associate Dean of Academic Foundation and Connections.

UPCOMING MEETING DATES in 2010-11:

10/12, 10/19 (expanded), 10/26 (BAG), 11/2, 11/9, 11/16 (expanded), ~~11/23~~ (no meeting), 11/30 (BAG), 12/7, 12/14 (expanded), ~~12/24~~ (no meeting), ~~12/28~~ (no meeting)

2011: ~~01/4~~ (no meeting), 1/11, 1/18 (expanded), 1/25 (BAG), 2/1, 2/8, 2/15 (expanded), 2/22 (BAG), 3/1, 3/8, 3/15 (EPC & BAG), ~~3/22~~ (no meeting), ~~3/29~~ (no meeting), 4/5, 4/12, 4/19 (expanded), 4/26 (BAG), 5/3, 5/10, 5/17 (expanded), 5/24, 5/31 (BAG), 6/7, 6/14, ~~6/24~~ (no meeting), 6/28 (BAG).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS: Joanne Truesdell (President), Bob DelGatto (FTF Pres), Adam Hall (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Dean Walch (Clfsd Pres), Alyssa Fava (ASG Pres), Steffen Moller (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

EXPANDED PRESIDENTS' COUNCIL MEMBERS: PC Members plus Deans, Interim Deans, Eric Lewis, and Karen Martini.

Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Eric Lewis, Bill Waters, Lynda Graf, Chris Robuck, Kim Carey, and Jennifer Rueda.